



## GENERAL ENGLISH [GE] – ‘5 LEVELS’

Get started on the path to study the General English “GE” to improve your English for life. Whether you are planning further study or just wanting to boost your English skills, GE is a great place to start!

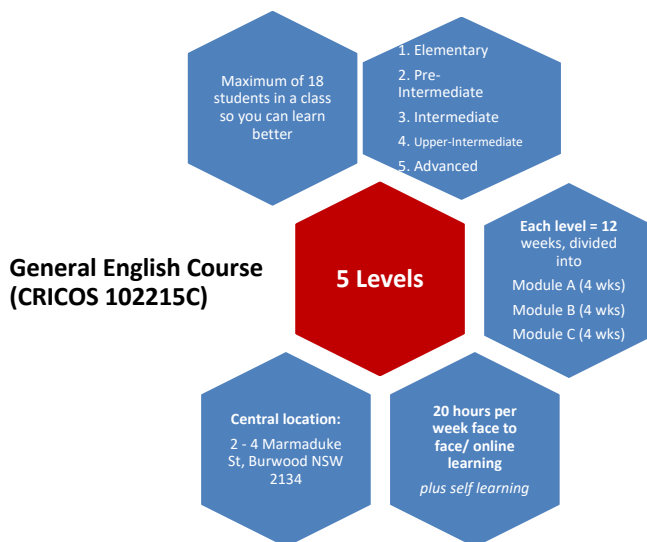
The course covers all areas of English: speaking, listening, writing and reading. To help you with these skills, there will also be plenty of vocabulary, pronunciation and grammar. We focus on the English that is most important to most people – that is, real life English.

Teaching is conducted face-to-face, 20 hours per week (or equivalent face to face / online / blended teaching) in a classroom / online environment with a lot of discussions, role-plays, reading of interesting magazine articles and websites, writing to communicate with people around the world, and listening to people with a range of accents. Each week has a different topic which are chosen to be useful to you in real life and to be interesting. From time to time you will also go outside class to practise English in the real world. About ten hours each week of self-study is recommended.

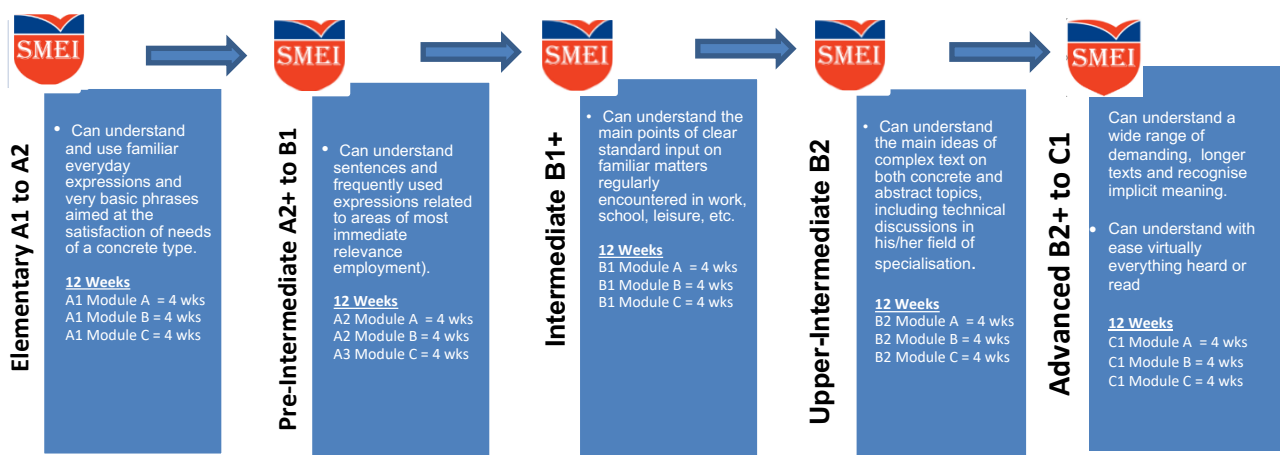
A maximum of 18 students in each allows us to give you the best opportunity to learn.



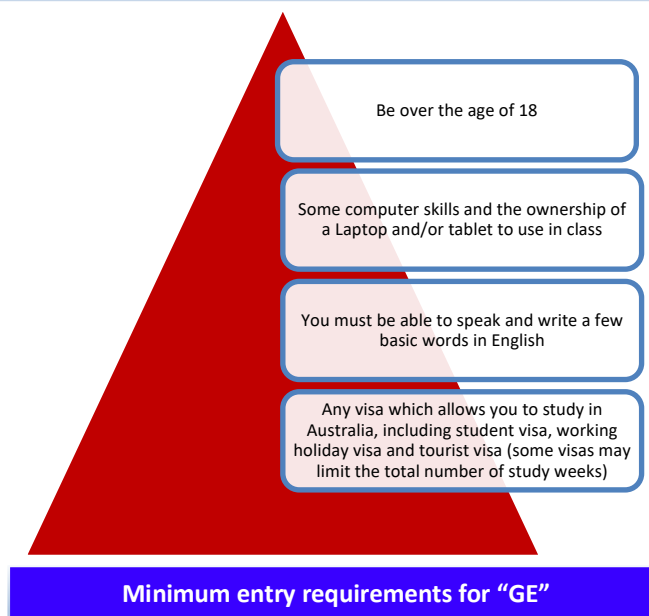
## GE COURSE DETAILS



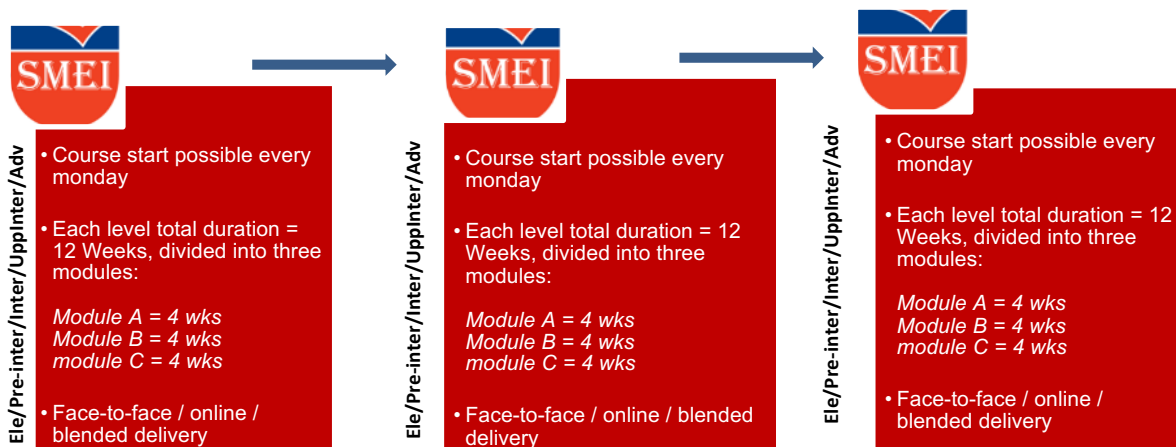
## 'GE' – 5 LEVELS



## ENTRY REQUIREMENTS



## ACADEMIC CALENDAR 2020



## COURSE FEES

### Student Tuition fees (in AUD)

Items	Fees for <u>off-shore</u> international students	Fees for <u>on-shore</u> international students*
Application fee (non-refundable) once only (a)	\$200	\$200
Materials fees for each level (b)	\$100	\$100
Tuition fees per week (c)	\$300	\$180 <b>(40% OFF - Promotional discount)</b>
<b>Total for each level of 12 weeks</b> [i.e. c x 12 weeks) + a + b]	<b>\$3,900</b>	<b>\$2,460</b>
*Important information for on-shore international students: <ul style="list-style-type: none"> <li>On-shore international students may study in the module system. This means, students can study only one, two or more modules out of the Modules A, B and C of four weeks each.</li> <li>Students can enrol to study individual Modules, with the minimum enrolment being 4 weeks.</li> </ul>		

### Other fees and charges (AUD) as applicable (excluding GST)

Airport pick-up fee	\$150 (need basis)
Accommodation placement fee	\$250 (need basis)
Re-issuing a testamur or statement of attainment	\$50 (need basis)
Re-assessment fee	\$150 (need basis)
Missed assessment fee	\$300 (need basis)
Replacement of learner workbook – per level	\$30 (need basis)
Late payment fee	10% (need basis)
Bank transfer fee	\$25 (need basis)
English Test fees	\$150 (need basis)

## PAYMENT SCHEDULE PER GE LEVEL (12 WEEKS)

International Students (Offshore)	International Students (on-shore)
<b>AUD 3,900</b>	<b>(AUD 3,900)</b>
One-off payment of the entire ELICOS course fees AUD plus	<b>CURRENT OFFER:</b>

any other fees as required, plus any linked degree program fees as required by the providers

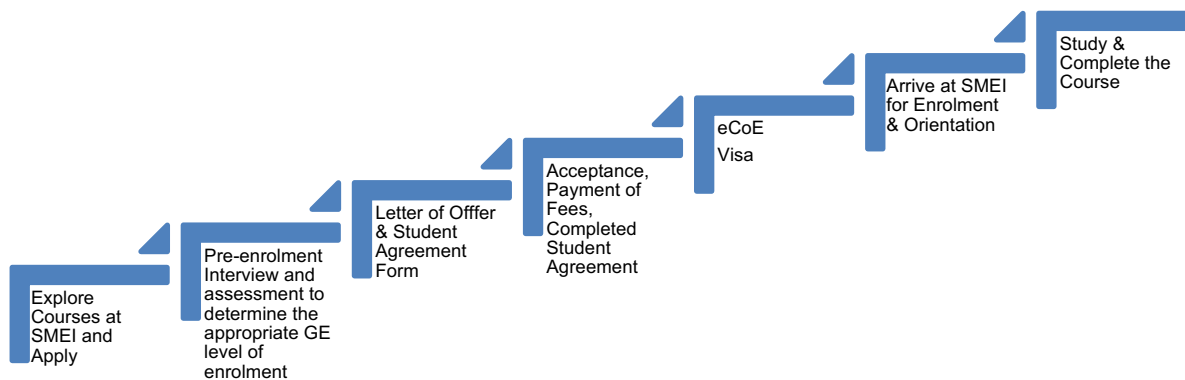
**40% OFF TUITION FEES**  
**AUD 2,460**

The Sydney Metropolitan English Institute requires **offshore international students to pay their first year's fees in full and in advance so as to assess their Genuine Temporary Entrant (GTE)** requirement proof for financial capacity to pay for the course.

The Sydney Metropolitan English Institute provides the option for onshore international students to pay their fees through instalments if the student requests this option. All payments must be paid in full and in advance of the term commencing in order to maintain a valid enrolment.

## APPLICATION PROCESS AT SMEI

To enrol into a course as an overseas student at Sydney Metropolitan English Institute, applicants must complete an International Student Enrolment Form available from the website. The form should be completed in full and submitted by email to: [info@smei.nsw.edu.au](mailto:info@smei.nsw.edu.au). A simplified application and study process is illustrated below:



The application for enrolment must be accompanied by:

- You must be over 18
- You must be able to speak and write a few basic words in English
- Current Passport
- Any visa which allows you to study in Australia, including student visa, working holiday visa and tourist visa (some visas may limit the total number of study weeks)

When we receive your application, our Admissions Officer will review it for completeness. When the application is complete, the officer will organise a pre-enrolment interview with the student via phone, skype or other means. If the officer is satisfied with the applicant's documentations and interview, you will be issued a Letter of Offer, sometimes with condition, with an invoice for initial payment of fees and a Student Agreement form. This Offer is valid for 4 weeks. Within this period, you need to accept the offer by paying the fees and returning the completed Written Student Agreement, with any other documents stated in the conditions.

Upon receipt of your acceptance and approval of your application, an electronic confirmation of enrolment (eCoE) will be generated and forwarded to the Department of Home Affairs and yourself at the address provided on your application with an official receipt for the fees paid.

Offshore students can then proceed with the application for an Australia visa. It is the applicant's responsibility to apply and obtain a student visa.

## VISA RELATED INFORMATION FOR STUDENTS

### Making a Student Visa Application

Complete the online form through the DHA's ImmiAccount and pay the application fee.

<https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/student-500>

Include evidence of your intended course of study. This can be a Confirmation of Enrolment (CoE) or, for applicants already inside Australia, a Letter of Offer from your education institution.

### Successful Student Visa

If your student visa application is approved, you should contact Sydney Metropolitan English Institute and provide evidence of approval. Sydney Metropolitan English Institute will contact you to confirm your timetable, start date and all other arrangements for your study with us.

### Unsuccessful Student Visa

If your student visa application is NOT approved, you must advise Sydney Metropolitan English Institute and apply in writing for a refund of student fees, in accordance with our Fee Refund Policy.

### Protection under Australian Consumer Law

As a student undertaking a vocational education and training course, you are protected under Australian Consumer Law and under State and Territory consumer protection laws. These protections include areas such as unfair contract terms, consumer guarantees, to a statutory cooling-off period, and unscrupulous sales practices. You can find out more information about your rights as a consumer from the Australian Consumer Law website which includes a range of helpful guides relating to specific areas of protection. Please visit the following site for more information: [Australian Consumer Law](#).

## FURTHER INFORMATION FOR INTERNATIONAL STUDENTS

International students are encouraged to visit also visit [www.smei.nsw.edu.au](http://www.smei.nsw.edu.au). This site gives more information about the study environment, course fees and refund policy, support services, and schooling obligations for dependent children. Also see the International Student Handbook for further details. The website covers the remaining general information that is relevant to all International Students and is required by the legislation, and also has links to other Sydney Metropolitan English Institute pages with specific information.

### For further information, please contact:

Admissions Office  
Sydney Metropolitan English Institute  
2-4 Marmaduke St, Burwood  
NSW 2134, AUSTRALIA  
E-mail: [info@smei.nsw.edu.au](mailto:info@smei.nsw.edu.au)  
Phone: +61 2 9744 1356

